



THE
PARK
CLUB

Sport & Activity Timetables for young members

Summer Term 2010



IMPORTANT DETAILS TO REMEMBER

TERM DATES

Welcome to our Summer Term 2010 young member's timetable covering the period Monday 19 April to Sunday 25 July 2010. We have divided all activities, courses and camps into three seasonal terms and a summer holiday.

SUMMER TERM DATES

Summer Term (part 1): 19 April - 30 May 2010

Half Term: 1 June - 4 June 2010

Summer Term: (part 2) - 7 June - 25 July 2010

Please note that course prices are for both half term periods with separate holiday camps and clubs.

BOOKING SYSTEM

MEMBERS WITH EXISTING BOOKINGS

Members with existing bookings have the opportunity to renew their bookings for all activities within the following periods:

Summer Term 2010

Between 08.00 and 17.00 Monday 22 March 2010 and Tuesday 23 March 2010.

Summer Holiday 2010

Between 08.00 and 17.00 Monday 24 May 2010 and Tuesday 25 May 2010.

Autumn 2010

Between 08.00 and 17.00 Monday 7 June 2010 and Tuesday 8 June 2010.

Please Note:

Only by booking the full term during the priority window can members with existing bookings secure their places from members with new bookings.

Please see cancellation policies at the back of this booklet.

SUMMER TERM

Monday 19 April to Sunday 25 July 2010

SUMMER HOLIDAYS

Monday 26 July to Sunday 5 September 2010

NEW MEMBERS BOOKINGS & AMENDMENTS TO EXISTING BOOKINGS

Once the priority window is over, new members and members wanting to amend existing bookings can do so from the following dates:

Summer Term 2010

From 08.00-1700 Wednesday 24 March 2010.

Summer Holiday

From 08.00-1700 Wednesday 26 May 2010.

Autumn Term 2010

From 08.00-1700 Wednesday 9 June 2010

The timetables within this booklet are not necessarily exhaustive, so please do look out for new activities publicised via quarterly newsletter - Park News, our email bulletin The Park Express, the member website www.mytpc.co.uk and on the notice boards around the Club.

If you have any queries in regard to any aspect of this booklet or in any respect of facilities or services at the Park Club, please do ask at reception or the duty manager who will be happy to assist.

Parents and guardians are reminded:

1. To have completed the Medical & Allergy form (sample at back of booklet) prior to drop off on the first day of the Course, Club or Camp their child is attending.
2. To always drop off and collect children in a timely fashion i.e in the ten minute period before the start and immediately after the finish of the Course, Club or Camp.
3. Non-members cannot drop off child members into a Course, Club or Camp.

SUMMER TERM TIME

(13 week term with Monday 3 May Bank Holiday)

19 April - 30 May & 7 June - 25 July 2010

YOUNG MEMBERS

Monday*

Time	Activity	Age	Coach	Arena	Session £'s	Course £s*
10.00 - 10.30	Ducklings 1 Swimmer	4 months - 1	Karen	Family Pool	£9.50	£114
10.30 - 11.00	Ducklings 2 Swimmer	1 to 2	Karen	Family Pool	£9.50	£114
11.00 - 11.30	Ducklings 3 Swimmer	2 to 3	Karen	Family Pool	£9.50	£114
13.15 - 13.45	Football	3 - 5	Steve	Ark in the Park	£4.00	£48
14.00 - 14.45	Tennis	3 - 5	Steve	Ark in the Park	£4.00	£48
C 15.15 - 16.00	Gymnastics - Pre-School	3 - 4	Joseph	Studio 2	£6.00	£72
15.45 - 16.30	Co-ordination Skills for Sport	3 - 5	Steve	Studio 1	£7.00	£84
C 16.00 - 16.30	Non Swimmer	3 - 5	Alex	Family Pool	£9.50	£114
C 16.00 - 17.00	BAGA Gymnastics - Beginner level	5+	Joseph	Studio 2	£8.00	£96
C 16.30 - 17.00	Non Swimmer	4+	Alex	Family Pool	£9.50	£114
C 16.30 - 17.15	Mini RED Tennis	4 - 6	Shane	Mini Courts	£10.00	£120
16.45 - 17.15	Football	4 - 5	Steve	A3	£4.00	£48
C 17.00 - 17.30	Beginner Swimmer	5+	Alex	Family Pool	£9.50	£114
C 17.00 - 18.00	BAGA Gymnastics - Intermediate level	6+	Joseph	Studio 2	£8.00	£96
17.00 - 17.30	Beginner Swimmer	5+	Nicola	Family Pool	£9.50	£114
17.15 - 18.00	Football	6 - 7	Steve	A3	£6.00	£72
17.15 - 18.00	Mini Tennis Green	8 - 11	Shane	A4/A5	£10.00	£120
C 17.30 - 18.00	Improver 1 Swimmer	5+	Alex	Indoor Pool	£9.50	£114
C 18.00 - 18.30	Advanced 2 Swimmer	8+	Alex	Outdoor Pool	£9.50	£114
C 18.00 - 19.00	BAGA Gymnastics - Advanced level	7+	Joseph	Studio 2	£8.00	£96
18.30 - 19.15	Swim Squad	8+	Ash & Rob	Family Pool	£5.00	Pay coach

N = New Activity C = Change to Activity. e&o.e. *Due to 3 May Bank Holiday, classes on a Monday are 12 weeks.

Tuesday

Time	Activity	Age	Coach	Arena	Session £'s	Course £s*
10.00 - 10.30	Ducklings 1 Swimmer	4 months - 1	Karen	Family Pool	£9.50	£123.50
10.30 - 11.00	Ducklings 2 Swimmer	1 - 2	Karen	Family Pool	£9.50	£123.50
11.00 - 11.30	Ducklings 3 Swimmer	2 - 3	Karen	Family Pool	£9.50	£123.50
C 13.00 - 13.30	Mini Turtles Swimmer	3 - 4	Rob	Family Pool	£9.50	£123.50
C 13.30 - 14.00	Mini Turtles Swimmer	3 - 4	Rob	Family Pool	£9.50	£123.50
C 14.00 - 14.45	Little Lions Rugby	3 - 5	Alex & Jok	Studio 1	£9.00	£117
15.30 - 16.00	Ballet	Level 1	Angela	Studio 3	On Application	£71.50
16.00 - 16.30	Non Swimmer	3 - 5	Michelle	Family Pool	£9.50	£123.50
16.00 - 16.30	Non Swimmer	3 - 4	Danny	Family Pool	£9.50	£123.50
16.00 - 16.30	Ballet	Pre-Primary	Angela	Studio 3	On Application	£71.50
16.15 - 16.45	Aikido	4 - 5	Justin	Studio 2	£7.00	£91
16.30 - 17.15	Ballet	Primary	Angela	Studio 3	On Application	£91
16.30 - 17.00	Cricket	4 - 5	Steve	Studio 1	£4.00	£52
16.30 - 17.00	Non Swimmer	3 - 5	Michelle	Family Pool	£9.50	£123.50
16.30 - 17.00	Beginner Swimmer	4+	Danny	Family Pool	£9.50	£123.50
16.45 - 17.15	Aikido	6 - 7	Justin	Studio 2	£7.00	£91
17.00 - 17.30	Cricket	6 - 7	Steve	Studio 1	£4.00	£52
17.00 - 17.30	Beginner Swimmer	5+	Michelle	Family Pool	£9.50	£123.50
17.00 - 17.30	Beginner Swimmer	5+	Danny	Family Pool	£9.50	£123.50
17.15 - 18.00	Aikido	8 - 10	Justin	Studio 2	£10.50	£136.50
17.15 - 18.00	Ballet	Grade 1	Angela	Studio 3	On Application	£91
17.30 - 18.00	Improver 1 Swimmer	5+	Michelle	Indoor Pool	£9.50	£123.50
17.30 - 18.15	Cricket	8 - 9	Steve	A3	£6.00	£78
18.00 - 18.45	Aikido	11+	Justin	Studio 2	£10.50	£136.50
18.00 - 18.30	Improver 2 Swimmer	5+	Michelle	Indoor Pool	£9.50	£123.50
18.00 - 18.45	Ballet	Grade 3	Angela	Studio 3	On Application	£91
18.30 - 19.00	Advanced 1 Swimmer	5+	Michelle	Outdoor Pool	£9.50	£123.50

Wednesday

Time	Activity	Age	Coach	Arena	Session £'s	Course £s*
12.30 - 13.00	Mini Turtles Swimmer	3 - 4	Nicola	Family Pool	£9.50	£123.50
13.00 - 13.30	Mini Turtles Swimmer	3 - 4	Nicola	Family Pool	£9.50	£123.50
13.00 - 13.30	Football	3 - 5	Steve	Ark in the Park	£4.00	£52
13.45 - 14.15	Tennis	3 - 5	Steve	Ark in the Park	£4.00	£52
14.30 - 15.00	Cricket	3 - 5	Steve	Ark in the Park	£4.00	£52
16.00 - 16.30	Non Swimmer	3 - 5	Ash	Family Pool	£9.50	£123.50
16.00 - 16.30	Non Swimmer	3 - 5	Nicola	Family Pool	£9.50	£123.50
16.15 - 16.45	Karate	4 - 5	Alex	Studio 2	£7.00	£91
16.30 - 17.00	Non Swimmer	3 - 5	Ash	Family Pool	£9.50	£123.50
16.50 - 17.35	Karate	6 - 7	Alex	Studio 2	£10.50	£136.50
17.00 - 17.30	Beginner Swimmer	4+	Ash	Family Pool	£9.50	£123.50
C 17.00 - 18.00	Netball	7 - 10	Hellen	H3/H4	£7.00	£91
17.00 - 18.00	Boxwise	8 - 11	Alex F	Studio 1	£10.00	£120
N 17.30 - 18.30	Football	6 - 7	Steve	Sports Ground	£8.00	£104
17.30 - 18.00	Beginner Swimmer	4+	Ash	Family Pool	£9.50	£123.50
17.40 - 18.25	Karate	8 - 10	Alex	Studio 2	£10.50	£136.50
18.00 - 18.30	Improver 1 Swimmer	5+	Ash	Indoor Pool	£9.50	£123.50
C 18.00 - 19.00	Netball	11 - 13	Hellen	H3/H4	£7.00	£91
18.30 - 19.00	Improver 2 Swimmer	5+	Ash	Indoor Pool	£9.50	£123.50
18.30 - 19.30	Karate	11-15	Alex	Studio 2	£14.00	£182
N 18.30 - 19.30	Football	8 - 9	Steve	Sports Ground	£9.50	£114

Thursday

Time	Activity	Age	Coach	Arena	Session £'s	Course £s*
10.00 - 10.30	Ducklings 1 Swimmer	4mths - 1 yr	Karen	Family Pool	£9.50	£123.50
10.30 - 11.00	Ducklings 2 Swimmer	1 - 2	Karen	Family Pool	£9.50	£123.50
11.00 - 11.30	Ducklings 3 Swimmer	2 - 3	Karen	Family Pool	£9.50	£123.50
C 11.30 - 12.00	Mini Turtles Swimmer	3 - 4	Karen	Family Pool	£9.50	£123.50
N 13.30 - 14.15	Gymnastics - Pre-School	3 - 4	Joseph	Studio 2	£6.00	£78
14.15 - 15.00	Gymnastics - Pre-School	4 - 5	Joseph	Studio 2	£6.00	£78
C 16.00 - 16.30	Improver 1 Swimmer	5+	Nicola	Indoor Pool	£9.50	£123.50
C 16.00 - 16.45	Mini RED Tennis Levels 3/2	4 - 5	Shane	Mini Courts	£10.00	£130
16.00 - 18.00	BAGA Gymnastics - Advanced	6+	Joseph	Studio 2	£16.00	£208
C 16.15 - 17.00	Cricket	6 - 9	Steve	A3	£6.00	£78
C 16.30 - 17.00	Improver 2 Swimmer	5+	Alex	Indoor Pool	£9.50	£123.50
C 16.45 - 17.30	Mini RED Tennis Levels 2/1	5 - 6	Shane	Mini Courts	£10.00	£130
17.00 - 17.30	Non Swimmer	3-4	Rob	Family Pool	£9.50	£123.50
17.00 - 17.30	Advanced 1 Swimmer	5+	Aex	Outdoor Pool	£9.50	£123.50
17.30 - 18.30	Football	8 - 10	Steve	A3	£8.00	£104
17.30 - 18.00	Beginner Swimmer	4+	Rob	Family Pool	£9.50	£123.50
17.30 - 18.00	Advanced 1 Swimmer	5+	Aex	Outdoor Pool	£9.50	£123.50
18.00 - 18.30	Advanced 2 Swimmer	Any	Aex	Outdoor Pool	£9.50	£123.50
18.00 - 18.30	Improver 1 Swimmer	5+	Rob	Indoor Pool	£9.50	£123.50
18.30 - 19.00	Improver 2 Swimmer	5+	Rob	Indoor Pool	£9.50	£123.50
18.30 - 19.00	Advanced 3 Swimmer	8+	Aex	Outdoor Pool	£9.50	£123.50
19.00 - 21.00	Wii Night	11 - 15	Steve	Chill Zone	£2.00	£26

Please note that course prices are for both half term periods unless otherwise stated.

N = New Activity C = Change to Activity e.&o.e.

** Junior Tennis Academy is strictly by invitation only.

SUMMER TERM TIME

(13 week term)

19 April - 30 May & 7 June - 25 July 2010

YOUNG MEMBERS

Friday

	Time	Activity	Age	Coach	Arena	Session £'s	Course £'s*
N	10.00 - 10.30	Ducklings 1 Swimmer	4mths - 1 yr	Rob	Family Pool	£9.50	£123.50
N	10.30 - 11.00	Ducklings 2 Swimmer	1 - 2	Rob	Family Pool	£9.50	£123.50
N	11.00 - 11.30	Ducklings 3 Swimmer	2 - 3	Rob	Family Pool	£9.50	£123.50
C	10.30 - 11.00	Little Lions Rugby	2 - 3	Alex & Jok	Studio 2	£7.00	£91
N	11.05 - 11.50	Little Lions Rugby	3 - 5	Alex & Jok	Studio 2	£9.00	£117
	13.30 - 14.00	Mini Turtles Swimmer	3 - 4	Nicola	Family Pool	£9.50	£123.50
	14.00 - 14.30	Max's Teddy Tennis	3 - 5	Max	Studio 1	£8.00	£104
	15.30 - 16.00	Non Swimmer	3 - 5	Rob	Family Pool	£9.50	£123.50
	16.00 - 16.30	Mini RED Tennis Level 3/2	4 - 6	Max	Mini Courts	£7.00	£91
	16.00 - 16.30	Non Swimmer	3 - 5	Danny	Family Pool	£9.50	£123.50
	16.00 - 16.30	Non Swimmer	3 - 5	Richard	Family Pool	£9.50	£123.50
	16.15 - 16.45	Karate	4 - 5	Alex	Studio 2	£7.00	£91
	16.30 - 17.15	Mini ORANGE Tennis Level 2/1	7 - 8	Max	A1/A2	£10.00	£130
	16.30 - 17.00	Non Swimmer	4+	Danny	Family Pool	£9.50	£123.50
	16.30 - 17.00	Beginner Swimmer	4+	Richard	Family Pool	£9.50	£123.50
	16.50 - 17.35	Karate	6 - 7	Alex	Studio 2	£10.50	£136.50
	17.00 - 17.30	Beginner Swimmer	4+	Danny	Family Pool	£9.50	£123.50
	17.00 - 17.30	Improver 1 Swimmer	5+	Richard	Indoor Pool	£9.50	£123.50
	17.00 - 18.00	Street Dance	8 - 16	Edwardo	Studio 1	£6.00	£78
	17.30 - 18.00	Beginner Swimmer	4+	Nicola	Family Pool	£9.50	£123.50
	17.30 - 18.00	Improver 2 Swimmer	5+	Richard	Indoor Pool	£9.50	£123.50
	17.30 - 18.00	Improver 1 Swimmer	5+	Danny	Indoor Pool	£9.50	£123.50
	17.40 - 18.25	Karate	8 - 10	Alex	Studio 2	£10.50	£136.50
	18.00 - 18.30	Improver 2 Swimmer	5+	Richard	Indoor Pool	£9.50	£123.50
	18.30 - 19.30	Karate	11-15	Alex	Studio 2	£14.00	£182

Saturday

	Time	Activity	Age	Coach	Arena	Session £'s	Course £'s*
	08.30 - 09.00	Beginner Swimmer	3 - 5	Danny	Family Pool	£9.50	£123.50
C	09.00 - 09.30	Mini RED Tennis Levels 3/2	4 - 5	Shane	Mini Courts	£7.00	£91
	09.00 - 09.30	Beginner Swimmer	4+	Danny	Family Pool	£9.50	£123.50
	09.00 - 09.45	Football	4	Steve & Stephen	Sports Ground	£6.00	£78
C	09.00 - 10.00	BAGA Gymnastics - Beginner	4 - 5	Jenny	Studio 2	£8.00	£104
	09.30 - 10.00	Mini RED Tennis Levels 2/1	5 - 6	Shane	Mini Courts	£7.00	£91
C	09.30 - 10.00	Improver 1 Swimmer	5+	Danny	Indoor Pool	£9.50	£123.50
	09.30 - 10.30	Mini ORANGE Tennis Levels 2/1	7 - 8	TBC	A4/A5	£14.00	£82
	09.45 - 10.30	Football	5	Steve & Stephen	Sports Ground	£6.00	£78
	10.00 - 10.30	Improver 2 Swimmer	5+	Danny	Indoor Pool	£9.50	£123.50
	10.00 - 11.00	BAGA Gymnastics - Beginner / Intermediate	5 +	Jenny	Studio 2	£8.00	£104
	10.15 - 11.00	Mini ORANGE Tennis Levels 2/1	7 - 8	Shane	A7/A8	£10.00	£130
	10.30 - 11.00	Advanced 1 Swimmer	5+	Danny	Outdoor Pool	£9.50	£123.50
	10.30 - 11.30	Football	6 - 7	Steve & Stephen	Sports Ground	£8.00	£104
C	10.30 - 11.30	Mini GREEN Tennis Level 1	9 - 10	TBC	A5/A6	£14.00	£182
	11.00 - 12.00	BAGA Gymnastics - Advanced level	6 +	Jenny	Studio 2	£8.00	£104
C	11.00 - 12.00	Mini GREEN Tennis Level 1	9 - 10	Shane	A7/A8	£14.00	£182
C	11.30 - 12.15	Mini RED Tennis Level 1	5 - 6	TBC	Mini Courts	£10.00	£130
	11.30 - 12.30	Football	8 - 9	Steve & Stephen	Sports Ground	£8.00	£104
	12.00 - 13.00	BAGA Gymnastics - Intermediate	6 +	Jenny	Studio 2	£8.00	£104
C	12.30 - 13.30	Junior Tennis Drills & Skills	11-15	Shane	A4/A5	£14.00	£154
	12.30 - 13.30	Football	10-15	Steve	Sports Ground	£8.00	£104
C	13.30 - 15.00	Junior Tennis Academy**	6 - 9	Shane	A7/A8/A9	NA	£208
N	15.00 - 16.30	Junior Tennis Academy**	10-12	Shane	A7/A8/A9	NA	£208

Sunday

	Time	Activity	Age	Coach	Arena	Session £'s	Course £'s*
C	09.30 - 10.00	Mini RED Tennis	5 - 6	Chris	Mini Courts	£7.00	£91
C	10.00 - 11.00	Mini ORANGE Tennis	7 - 8	Chris	A4/A5	£14.00	£182
C	11.00 - 12.00	Mini GREEN Tennis	9 - 12	Chris	A4/A5	£14.00	£182

TUESDAY 1 JUNE 2010 - FRIDAY 4 JUNE 2010 CAMPS & CLUBS

SUMMER HOLIDAY CAMPS & CLUBS

Holiday clubs and camps are designed to provide an action packed day where children can be dropped off. There is no need for a parent, carer or guardian to stay onsite when children are registered to attend holiday camps. Lunch is provided in whole day sessions.

Ark Holiday Club	Morning: £20	Afternoon: £20	Whole Day: £39	4 Day Week: £140
Tennis	Morning: £14	Afternoon: £14	Whole Day: £22	4 Day Week: £80
Cricket	Morning: £14	Afternoon: £14	Whole Day: £22	4 Day Week: £80
Mini Tennis	Morning: na	Afternoon: na	12.00 - 13.00: £8.50	4 Day Week: £30

EARLY DROP OFF

From 08.00 - 10.00 at £10 per day or
From 08.00 - 10.00 at £40 for 4 day week.

LATE COLLECTION (including dinner)

From 15.00 - 18.00 at £15 per day or
From 15.00 - 18.00 at £55 for 4 day week.

MONDAY Bank Holiday - no camps or clubs

TUESDAY

ACTIVITY	TIME	AGE GROUP	INSTRUCTOR	LOCATION
Cooking, Messy Play Role Play Ark Assault Course - Outside	09.30 - 12.30	3 - 7	Crèche Staff	Ark in the Park
Making a piggy bank, Playdough Construction Corner Bouncing Pillow	13.30 - 16.30	3 - 7	Crèche Staff	Ark in the Park
Tennis	10.00 - 15.00	6 - 15	Various	A1/A2/A3
Cricket	10.00 - 15.00	5 - 15	Various	Studio 2
Mini Tennis	12.00 - 13.00	3 - 5	Various	Mini Courts

WEDNESDAY

ACTIVITY	TIME	AGE GROUP	INSTRUCTOR	LOCATION
T-Shirt decorating, Messy Play Construction Corner, Bouncy Castle - Outside	09.30 - 12.30	3 - 7	Crèche Staff	Ark in the Park
Hama Beads, Role Play Chill Out Rounders - Outside	13.30 - 16.30	3 - 7	Crèche Staff	Ark in the Park
Tennis	10.00 - 15.00	6 - 15	Various	A1/A2/A3
Cricket	10.00 - 15.00	5 - 15	Various	Studio 2
Mini Tennis	12.00 - 13.00	3 - 5	Various	Mini Courts

YOUNG MEMBERS

HALF TERM HOLIDAY

THURSDAY

ACTIVITY	TIME	AGE GROUP	INSTRUCTOR	LOCATION
Clay Modelling Music & Movement, Story Telling Wacky Races - Outside	09.30 - 12.30	3 - 7	Crèche Staff	Ark in the Park
Sock Puppets Chill Out, Face Painting Outside Play	13.30 - 16.30	3 - 7	Crèche Staff	Ark in the Park
Tennis	10.00 - 15.00	6 - 15	Various	A1/A2/A3
Cricket	10.00 - 15.00	5 - 15	Various	Studio 2
Mini Tennis	12.00 - 13.00	3 - 5	Various	Sports Ground

FRIDAY

ACTIVITY	TIME	AGE GROUP	INSTRUCTOR	LOCATION
Cooking, Story Corner Hyper Action Bouncing Pillow	09.30 - 12.30	3 - 7	Crèche Staff	Ark in the Park
Canvas Painting Construction Corner, Chill Out Football - Outside	13.30 - 16.30	3 - 7	Crèche Staff	Ark in the Park
Tennis	10.00 - 15.00	6 - 15	Various	A1/A2/A3
Cricket	10.00 - 15.00	5 - 15	Various	Studio 2
Mini Tennis	12.00 - 13.00	3 - 5	Various	Sports Ground



MEDICAL & ALLERGY FORM SAMPLE

If your child is enrolled in any holiday club or camp programme the following form must be completed and returned to the Park Club prior to registration. This form is available from reception and downloadable from the member website: www.mytpc.co.uk/bookings

Child Name: D.O.B.: ____/____/____

Address: Postcode:

Associated Member:

Child's Parent/Guardian Name:

Emergency Contact Name: Telephone No.:

Doctor's Name: Telephone No.:

If your child becomes ill whilst in our care, we will in the first instance make every effort to try and contact you, your nominated guardian, or any of the emergency contact numbers indicated above.

Does your child suffer from any allergies or medical conditions: YES / NO

If the answer is yes to the above, please give details including symptoms, severity and any medical treatment or medicine that is required:

.....
.....
.....
.....

I give consent for my child to be taken to hospital in the event of an emergency: YES / NO

I give consent for any medical or emergency treatment which is urgently required to be administered to my child: YES / NO

Any other information concerning the wellbeing of your child? (if so, please give details):

.....
.....

It is very important that we are kept up to date of any change of circumstances such as allergic reactions to any particular medication.

I hereby indemnify The Park Club from any liability (other than such as may be caused by the negligence of staff) howsoever and wheresoever arising as a result of the guest using facilities of The Club. By signing this document I accept full responsibility for my guests whilst they are on Park Club premises and have completed all sections of the indemnity with the relevant and correct information.

Full Name: (Block Capitals) _____ Signature: _____

GUARDIANSHIP FORM SAMPLE

If you are an existing Gold or Family Member, you may grant temporary guardianship of registered Child Members to a fellow Gold or Family Member of the Club. This form is available from reception and downloadable from the member website: www.mytpc.co.uk/rules

MEMBER ONLY GUARDIANSHIP FORM

To be completed CLEARLY in Full please

PART ONE: TO BE COMPLETED BY THE ADULT MEMBER WHO HAS GIVEN TEMPORARY GUARDIANSHIP OF THEIR CHILD(REN) TO ANOTHER ADULT MEMBER:

Name: Mem No:

Reasons for Temporary Guardianship:

Child(ren) Details (Maximum 3 Children Allowed Per Member Guardian)

Name(s)	Age(s)	Mem No(s)
.....
.....
.....

Signed by Member _____ Dated _____

PART TWO: TO BE COMPLETED BY THE MEMBER AND SIGNED BY THE MEMBER GUARDIAN :

Name: Tel No:

Address:

Signed by Member Guardian _____ Dated _____

By signing the above we agree to abide by the rules of The Park Club pertaining to children under 11 years old:

- The Guardian must be a member of The Park Club.
- The Guardian must remain on The Park Club premises (except for Holiday Clubs, All Day Camps and Day Care), even if the child(ren) is/are either in the crèche or attending courses, and be responsible for the child(ren) at all times when in the club.
- The child(ren) must behave in such a way as not to disturb other members' enjoyment of the club. Contravention of behaviour rules may result in suspension of the child(ren)s "membership".
- A child or children under 16 years who are not currently "live" or not registered on the database must pay the relevant child guest fee of £5 or £10 depending on the nature of the visit.

PART THREE OFFICE USE ONLY: TO BE COMPLETED BY THE MANAGER ACCEPTING FORM

Name: Position

Signed _____ Dated _____



POLICIES

TERMS & CONDITIONS FOR SPORTS & ACTIVITIES

By making a booking you agree to all of the following listed Terms and Conditions. Please take a few minutes to read all of the information below. Thank you.

TEACHING POLICIES & PROCEDURES

1. The Park Club ("TPC") will provide suitably qualified instructors.
2. It is TPC's policy to endeavour to provide a temporary replacement instructor in the event of any instructor absence.
3. We reserve the right to replace instructors, at any time if necessary, once the term or course has started.
4. Courses are subject to limited numbers at the reasonable discretion of TPC in order to comply with statutory safety regulations and to provide a greater level of personal and comprehensive tuition.
5. Where a student is a minor (under the age of 11), TPC instructors will only be responsible for the student during the designated class times; parents/guardians are reminded to be punctual as failure to do so may result in the non-participation of the class. The lesson begins when the instructor accepts charge of the student from the parent or guardian and ends when the student is returned to the designated drop off/pick up point at the end of the lesson. Hereto, parents/guardians are reminded to be punctual as failure to do so may result in the withdrawal from the course. Students must be signed in and out by their parents and/or guardians.
6. Please ensure that as the parent and/or guardian you are present at the designated drop off/pick up point at the end of the lesson.
7. If you are an existing Gold, Family or Family Green Member, you may grant temporary guardianship of registered Child Members to a fellow Member of TPC - depending on category.
8. Where a student is an Urban Park member (between the ages of 11 and 16), the student may attend the lesson without the presence of a parent and/or guardian, but the student remains the full and sole responsibility of the parent and/or guardian at all times whilst on the Club premises.
9. TPC reserves the right to cancel or amend lessons and courses in exceptional (i.e. beyond it's reasonable control) circumstances.
10. TPC retains a comprehensive Public Liability Insurance Policy, a copy of which is held at the company's head office.
11. TPC is registered under the Data Protection Act 1998 to process and store data on living individuals.

BOOKING & PAYMENT CONDITIONS

1. There will be three terms during the year. They are to be called Spring, Summer and Autumn.
2. Booking dates will be announced via the Club's communications network to allow members to book term by term.
3. Term time courses can only be booked in whole term periods. These are typically 12 weeks in length with a half term holiday break which is not included.
4. Payment must be received on making a booking in advance of the lesson. Regrettably, without pre-payment we are unable to hold spaces.
5. You may book individual sessions up to 7 days in advance. Please be aware that when purchasing individual sessions on the day of the class, sufficient time to book, make payment and collect a receipt for the session must be given. The receipt will be required by the instructor of the class as proof of late booking.
6. Booking and Payment may be made via telephone or in person.
7. Payment may be made by cash, credit card, cheque, loyalty card, club or stork vouchers.
8. Receipts will either be given directly to the member booking or if the booking is made via telephone, receipts will be left at reception for collection within two weeks.

RENEWING YOUR BOOKING

1. To ensure our students get maximum benefit from their tuition, we will attempt to allow existing bookings to be renewed.
2. Bookings will be open for renewal between 08.00 and 17.00 for two days from the Booking Date. Existing bookings may be renewed and paid for on these dates.
3. If the existing bookings are not renewed and paid for by 17.00 on the cut off date, then the slot will be opened on a 'first come, first served' basis.

CHANGING, MOVING & CANCELLING LESSONS

1. TPC operates the following term time cancellation policy:
 - 1.1 If notification is received, in writing, of cancellation of the entire course within 7 days of booking, a refund will be issued subject to a 10% administration fee.
 - 1.2 If notification is received, in writing, of cancellation of the entire course within 3 days from having attended the first lesson, a refund will be issued subject to a 20% administration fee.
 - 1.3 TPC will make every effort to accommodate amendments of individual classes or courses.
 - 1.4 Refunds for cancelled individual lessons will only be issued on production of a medical certificate.
 - 1.5 Refunds (less any administration fees) will be given in Club vouchers.
2. TPC operates the following holiday club and holiday camp cancellation policy:
 - 2.2 Any cancellations to holiday camps with 3 days notice will result in a 50% refund back in club vouchers.
 - 2.3 Any cancellations made with less than 3 days notice will not be refunded.
3. All credits will be given in the form of club vouchers.
4. If TPC is unable to provide the lessons for any reason we will offer you a replacement lesson. If we are unable to provide a replacement lesson a credit will be offered. A credit will be in the form of club vouchers.
5. In the event that an instructor is unable to carry out the lesson, TPC will attempt to provide an alternative qualified instructor.
6. If TPC is able to provide an alternative qualified instructor but you decide to withdraw the student no credit or replacement lesson will be offered.
7. Cancellations due to inclement weather will not be refunded; however, we will attempt to provide alternative activities/ entertainment for the duration of the lesson.
8. In the event that a lesson is cancelled outright, we will attempt to contact you using the details that we hold on your member records. It is imperative, therefore, that at the time of booking you reconfirm your contact details.

GENERAL

1. Members are expected to be on their best behaviour at all times. Refunds will not be made if children have to be removed from any of the courses for bad behaviour. Inappropriate behaviour may jeopardise your child's future use of the Club.
2. It is important to understand the sporting values that can be imparted onto children and are ultimately intrinsic to social interaction, with this in mind TPC insist on a code of conduct;
 - Fair Play
 - Observation of laws and rules of the instructor/coach
 - Respect for your opposition, team-mates, instructors and coaches
 - The acceptance of defeat and/or poor performance
 - Reject all influences contrary to sport (racism, drugs, violence, sexism and bullying)
3. TPC reserves the right to amend these terms and conditions from time to time if necessary.
4. These Terms and conditions are not exclusive. The other Club Rules are available for viewing on our website www.mytpc.co.uk/rules.



THE
PARK
CLUB



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